

Section 1. NAME

The Bylaws of the Florida Association for Spiritual, Ethical, and Religious Values in Counseling

April 1989, Revised July 1994, Revised March 2016
ARTICLE I Name and Mission

The official name of the organization shall be the Florida Association for Spiritual, Ethical, and Religious Values in Counseling (FASERVIC), a division of the Florida Counseling Association (FCA), and a state division of the American Association for Spiritual, Ethical, and Religious Values in Counseling (ASERVIC) which is a division of the American Counseling Association.

Section 2. MISSION

FASERVIC is an organization of counselors and human development professionals who believe spiritual, ethical, and religious values are essential to the overall development of the person and are committed to integrating these values into the counseling process.

Further, the purposes of this association shall be:

- (1) to further the stated purposes of the ACA and ASERVIC;
- (2) to further the stated purposes of the FCA;
- (3) to provide leadership in moral and social justice issues related to counseling.

Section 3: VISION

FASERVIC aims to create an environment within the state of Florida to empower and enable the expression, exploration, development, and research of evolving spiritual, ethical, and religious values as they relate to the person, to society, and to the profession of counseling and human development.

Section 4: Compliance with FCA Bylaws

FASERVIC is organized in compliance with the bylaws of FCA.

ARTICLE II Membership

Section 1. MEMBERSHIP REQUIREMENTS

- a. Eligibility Members must meet FCA requirements for regular membership, have membership in FCA, and have professional commitment to uphold the purpose and principles of FASERVIC upon approval of the application and payment of dues.
- b. Procedure: Any person desiring to become a member of FASERVIC shall make application to FCA and shall become a member of FASERVIC upon approval of the application and payment of dues.
- c. Obligation and Privileges: A member must pay annual dues to FASERVIC and FCA. A professional, regular, or retired member in good standing in both organizations shall be entitled to vote and to attend meetings of FASERVIC and shall be eligible to hold office.

Section 2. TYPES OF MEMBERS

The voting membership shall be of two types: regular member and student member.

Regular members must meet FCA requirements for regular membership, have memberships in FCA, and have professional commitment to uphold the purposes and principles of FASERVIC. A member will pay annual dues to FCA and FASERVIC. A member in good standing shall be entitled to attend meetings of FASERVIC, to vote, and shall be eligible to hold office in the Association.

Student members must be enrolled at the college level and have interests in the area of counseling (e.g., school, mental health, marriage and family), psychotherapy, human development, consultation, guidance, personnel work, or related areas.

Section 3. DUES

Dues of the Association shall be established by action of the membership of the Association.

Section 4: SEVERANCE OF MEMBERSHIP

The FASERVIC executive board (or ethics committee if established) reviews all formal ethical complaints brought to its attention related to FASERVIC members. The board (or committee) determines the merit of the complain and forwards appropriate complains to the FCA Ethics Committee for consideration. If a person is dropped from being an FCA member, after having a hearing by the FCA Ethics Committee, that person shall also be dropped from membership of FASERVIC.

A member shall be dropped from membership for the nonpayment of dues.

ARTICLE III Officers of the Association

Section 1. The officers of the Association shall form the Executive Committee. The officers shall be the president, the immediate past-president, the president-elect, the secretary, the treasurer, and the graduate student representative.

Section 2. All officers of the Association shall be elected at large from among the regular members of the Association. The president, immediate past-president, president-elect, the secretary, the treasurer, and the graduate student representative, shall serve for one-year terms or until their successors are elected and assume office.

Section 3. The term of any elected officer of the Association, unless otherwise stated in these Bylaws, shall begin on July 1 and end on June 30 of the following year.

Section 4. The duties of the officers shall be as follows:

- (1) The president shall preside at all meetings of the Association and at meetings of the Executive Committee and shall exercise such additional duties as decided by the Executive Committee. The president shall appoint, with the approval of the

Executive Committee, the chairpersons of all committees. The president shall delegate tasks to the officers of the Association and shall schedule meetings as necessary and with the approval of the officers. The president shall represent FASERVIC at all FCA Division President meetings.

- (2) The president-elect shall perform the duties of the president in the absence or incapacity of the president as determined by the Executive Committee. The president-elect shall appoint the chairpersons and members of all committees in accordance with these Bylaws and approval of the executive board. The president-elect will also manage awards in the absence of an established awards committee.
- (3) The immediate past-president shall assist the president and other officers in the capacity of consultant and advisor and shall assist the officers of the Association as needed.
- (4) The secretary shall be responsible for recording the minutes of the Executive Committee and Association meetings and shall perform the duties customary to the office and such additional duties as may be directed by the Executive Committee. The secretary will also manage updates and edits to the FASERVIC bylaws in the absence of an established bylaws committee.
- (5) The treasurer shall represent the Association in assuring the receipt and expenditure of funds in accordance with the directives established by the FCA Executive Board for FCA divisions, and shall perform the duties customary to the office and such additional duties as may be directed by the Executive Committee.
- (6) The Graduate Student Representative shall serve as liaison between

the universities' student bodies and the FASERVIC Executive Council. The student shall be a non-voting member of the council. The Graduate Student Representative shall be appointed by the president to serve for a one year term.

Section 5. In the event of the death, resignation, or dismissal of an elected or appointed office other than the President or President-elect, a replacement shall be appointed by majority vote of the Executive committee on the recommendation of the president to serve out the unexpired term of the office.

Section 6. In the event of the death, resignation, or dismissal of both the President and President-elect, the Past President convenes with the FCA Division President's board for further guidance and to fill the vacant positions for the remainder of the term.

Section 7. Nominations and Elections

The nomination and election of officers shall occur at the annual FASERVIC meeting to be held during the annual FCA Convention.

Section 8. Dismissal of Officers

An officer may be removed from his or her elected or appointed position for any of the following reasons: Any conduct that injures FASERVIC or adversely affects its reputation; Any conduct that is contrary to or destructive of its mission according to the Bylaws and the ACA Code of Ethics; Non-performance of duties.

Any voting member may initiate the removal process.

Dismissal of officers requires a two-thirds (2/3) majority of the voting members of

FASERVIC

ARTICLE IV Meetings of the Membership

The annual membership meeting shall be held at the annual FCA Convention. Executive Committee meetings are open to all members of the Association.

ARTICLE V Committees

Committees will be appointed by the president with the approval of the Executive Committee as needed to fulfill the purposes of the Association. Committees shall be established to be either standing committees or special committees.

Section 1 Standing Committees

Standing committees can consist of the (a) awards committee, (b) bylaws committee, (c) ethics committee, (d) media committee, (e) Membership Services Committee, (f) nominations and elections committee, (g) spiritual and religious values committee, (h) strategic planning committee, and (i) governing documents committee. The purposes of standing committees shall reflect those set out in the ASERVIC Bylaws and FCA Bylaws. In the absence of standing committees, responsibilities shall fall to the executive board to carry out duties. Once established, standing committees shall design a short statement of purpose and propose a change to the FASERVIC bylaws to include the statement of purpose in the document.

Section 2 Special Committees

Special Committees shall be short term (one year) committees that are necessary for special projects or initiatives as dictated by FASERVIC, FCA, or ASERVIC. Special committees shall only exist when the necessary objectives are not met by standing committees and do not necessitate long term commitments.

Section 3 Reports

Each committee shall transmit an annual written report to the president of FASERVIC who shall report salient developments to FCA or ASERVIC.

Article VI

Publications

Section 1 Newsletter

The executive board of FASERVIC shall set out to publish a bi-monthly (six annually) newsletter geared toward the FASERVIC membership. The newsletter shall be edited either by a media committee (and/or newsletter subcommittee) and feature items aligning with the mission of FASERVIC. The newsletter shall include contributions from the executive board, committees, membership, and/or appropriate non-members (e.g., specialists in spiritual, ethical, or religious values in counseling). No part of the newsletter shall discriminate against any individual on the basis of race, color, religion, sex, age, national origin, disability, or sexual orientation.

Article VII

Amendments

Section 1: Amendment

These bylaws may be amended by a majority of the executive board voting by either of the two (2) following methods:

- a) Proposed amendments may be presented by the Executive Committee, committee chairperson, or an individual member provided that in the case of an individual member the proposed amendment shall be presented over the signatures of at least twenty-five (25) members in good standing. The proposed amendment shall be submitted thirty (30) days prior to the annual FASERVIC meeting. An amendment shall be approved upon receiving a two-thirds (2/3) vote of voting members.
- b) Amendments may originate at an executive board meeting. If approved by two-thirds (2/3) of voting members, such proposed amendments shall be sent not less than thirty (30) days following the date of presentation for an online vote by the executive board

members before whom the amendment originated. An amendment shall be approved in this manner when it receives a two-thirds (2/3) vote from the executive board

Article VIII

Dissolution

Section 1: Dissolution

Should FASERVIC be disbanded at any time, all of its assets shall be distributed and conveyed to the Florida Counseling Association.